

Signed Resolutions - September 15, 2025

- Res. #2025-305 Authorization for the Payment of Vouchers \$ 623,668.52
- Res. #2025-306 Authorization for Refund Of Taxes
- Res. #2025-307 Approval of Change Order #1 with Lexipol LLC for a Wellness Application promoting the Health and Wellbeing of Lower Township Police Officers and their Families (\$33,425.02)
- Res. #2025-308 Appointment to the Historic Preservation Commission (R.Bitting)
- Res. #2025-309 Approval for The Property Owners Association of Cape May Beach and Historic Townbank, Inc. to conduct a Flea Market
- Res. #2025-310 Appointment to the Recreation Advisory Board (B.Steere)
- Res. #2025-311 TABLED
- Res. #2025-312 Approving a Professional Service Contract with DeBlasio & Associates for Lincoln Boulevard and Arctic Avenue Storm Sewer Replacement Project Survey and Engineering Phase (LT-C-069) \$78,000.00
- Res. #2025-313 Certification of Lot Clearing Charges to the Tax Collector
- Res. #2025-314 Resolution Recognizing October 6, 2025 as Knock Out Opioid Abuse Day in Lower Township
- Res. #2025-315 Approval for Run the Vineyards October 19, 2025 Event
- Res. #2025-316 Approval for Beach to Brewery 10k September 27, 2025 Event
- Res. #2025-317 Approving a Professional Service Contract with DeBlasio & Associates for the Survey and Engineering Phase for the Delaware Bay Beach Stormwater Outfall Extension Phase II (LT-C-070) for the 2023 NJDCA Small Cities Grant (\$24,500)
- Res. #2025-318 Authorization for Waiver of Fees for Run the Crest Half Marathon & 10k; October 4, 2025
- Res. #2025-319 Amend Resolution #2025-06; Appointment of Municipal Engineer for the Year 2025 as a Professional Service Contract without Public Bidding
- Res. #2025-320 Resolution Authorizing the Transfer of a Point Blank Hi-Lite Performance Ballistic Vest and Outer Carrier no longer in use by the Lower Township Police Department to the Logan Township Police Department
- Res. #2025-321 A Resolution Accepting a Donation of Equipment from the Lower Township Municipal Utilities Authority

Resolution #2025-305

Ranges		Item Status	Purchase Types	Misc			
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Include Project Line Yes Items: Format: Condensed Include Non-Budgeted: Y Vendors: All			
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00085		AMERICAN SWIMMING POOLS*					
25-01478	06/06/25	MONTHLY FOR AUGUST '25	Open	\$124.95	\$0.00		
25-01701	06/17/25	CARBOYS FOR LOWER TWP POOL	Open	\$2,486.00	\$0.00		
		Vendor Total:		\$2,610.95			
00153		ATLANTIC CITY ELECTRIC*					
25-02392	09/09/25	ATLANTIC CITY EL.- ST.LIGHTS	Open	\$42,297.03	\$0.00		
25-02420	09/10/25	AC ELECTRIC 7/23- 8/21/25	Open	\$12,700.16	\$0.00		
		Vendor Total:		\$54,997.19			
00179		AVERY TEITLER					
25-02322	08/27/25	PB RESOLUTION VOUCHERS	Open	\$400.00	\$0.00		
00194		ADVANCED VIDEO & SOUND LLC					
25-01219	05/13/25	cz cell phone booster	Open	\$3,450.00	\$0.00		
00255		WILLIAM BARCAS					
25-02347	09/03/25	2025 INAUGURATION PER DIEM PAY	Open	\$273.00	\$0.00		
00257		BAYSHORE LANDSCAPING INC*					
25-02342	09/03/25	Labor-301 Delaware/planter	Open	\$6,690.00	\$0.00		
00550		CAPE ASSIST					
25-02280	08/27/25	MATERIALS FOR 8/07 DRUM ACTIVI	Open	\$530.00	\$0.00		
00650		CAPE MAY COUNTY CLERK'S ASSN					
25-02195	08/13/25	2025 Mini Conference	Open	\$135.00	\$0.00		
00739		CAPE MAY VETERINARY HOSPITAL					
25-02287	08/27/25	Vet Services	Open	\$13.97	\$0.00		
00784		CAPE MAY STAR & WAVE					
25-02352	09/03/25	Legals - Aug 27	Open	\$131.50	\$0.00		
25-02368	09/05/25	FS schedule change ad 8.27.25	Open	\$15.00	\$0.00		
		Vendor Total:		\$146.50			
01125		MARGARET CROMPTON					
25-00029	01/03/25	CONTRACTUAL REIMBURSEMENT M	Open	\$100.00	\$0.00		B
01171		VERIZON WIRELESS - TOWNHALL					
25-02376	09/05/25	VERIZON PHONE #622310837-00001	Open	\$493.70	\$0.00		
25-02377	09/05/25	VERIZON IPHONE #723051842-0001	Open	\$1,368.04	\$0.00		
		Vendor Total:		\$1,861.74			
01200		DELTA DENTAL PLAN OF NJ					
25-02359	09/05/25	AUG 2025 DENTAL ADMIN	Open	\$1,419.33	\$0.00		
25-02360	09/05/25	AUG 2025 DENTAL CLAIMS	Open	\$9,076.75	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
01200		DELTA DENTAL PLAN OF NJ	<i>Account Continued</i>				
		Vendor Total:		\$10,496.08			
01201 25-02186	08/13/25	DELL MARKETING LP COMPUTER PC FOR MEETING ROOM	Open	\$1,412.08	\$0.00		
01265 25-01803	06/30/25	BRIAN DONAHUE BLANKET 2025 CONTRACT REIMB	Open	\$777.00	\$0.00		B
01269 25-02309	08/27/25	DISCOUNT HYDRAULICS* MALE PIPE/DPW	Open	\$92.13	\$0.00		
01653 25-01909	07/11/25	GENTILINI FORD ~ PARTS FOR TRUCKS/DPW	Open	\$3,243.04	\$0.00		
01690 25-02079	07/29/25	GRANTURK EQUIPMENT CO* PARTS FOR RECYCLING/DPW	Open	\$2,236.02	\$0.00		
25-02314	08/27/25	PARTS FOR RECYCLING /DPW	Open	\$3,504.48	\$0.00		
		Vendor Total:		\$5,740.50			
01806 25-02069	07/28/25	ANTHONY J HARVATT, II, ESQ ZBA RESOLUTION VOUCHERS	Open	\$600.00	\$0.00		
25-02344	09/03/25	ZBA BOARD SOLICITOR SALARY	Open	\$834.00	\$0.00		
25-02345	09/03/25	ZBA RESOLUTION VOUCHERS	Open	\$400.00	\$0.00		
25-02346	09/03/25	ZBA LITIGATIONS: ZIMICK/MCGOVE	Open	\$615.00	\$0.00		
25-02382	09/08/25	ZBA LITIGATION FEES: CM INLET	Open	\$210.00	\$0.00		
		Vendor Total:		\$2,659.00			
01807 25-02418	09/10/25	MARLIN HEDUM MEDICAL REIMBURSEMENT	Open	\$85.00	\$0.00		
25-02419	09/10/25	MEDICAL REIMBURSEMENT	Open	\$84.58	\$0.00		
		Vendor Total:		\$169.58			
02025 25-02317	08/27/25	HUNTER JERSEY PETERBILT~ CONTROL CAB/DPW	Open	\$886.51	\$0.00		
02140 25-02333	09/02/25	KINDLE FORD LINC/MERC., INC.* LAMP /DPW	Open	\$14.00	\$0.00		
02189 25-01715	06/17/25	KNOX ASSOCIATES, INC* FS KNOX ORDER	Open	\$1,425.00	\$0.00		
25-02219	08/19/25	FS KNOX ANNUAL RENEWAL	Open	\$721.00	\$0.00		
		Vendor Total:		\$2,146.00			
02334 25-02206	08/14/25	LOWER TWP CHAMBER OF COMMERCE Luncheon 9/16/25	Open	\$200.00	\$0.00		
25-02279	08/27/25	9/16 Luncheon LTPD	Open	\$200.00	\$0.00		
		Vendor Total:		\$400.00			
02448 25-02393	09/09/25	JOHN MACCARTER VISION REIMBURSEMENT	Open	\$219.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
02538 25-00025	01/03/25	MARSH & MCLENNAN AGENCY, LLC RES#2025-13 DNE \$40K	Open	\$3,333.00	\$0.00		B
02725 25-02375 25-02413	09/05/25 09/09/25	THOMAS MILLS MEDICARE SUPPLEMENT ELEC INSP 09/02,09/03	Open Open	\$830.00 \$280.00	\$0.00 \$0.00		
Vendor Total:				\$1,110.00			
02940 25-01981	07/18/25	MUNICIPAL RECORD SERVICE* COURT TRAFFIC TICKETS/COMPLAIN	Open	\$1,560.00	\$0.00		
03017 25-01029 25-01732	04/21/25 06/19/25	SIXSMITH SPORTING GOODS INC* BOCA SHIRTS BOCA SHIRTS	Open Open	\$1,218.15 \$269.50	\$0.00 \$0.00		
Vendor Total:				\$1,487.65			
03026 25-02354 25-02355	09/03/25 09/03/25	*NJ STATE HEALTH BENEFITS WIRE SEPT 2025 NJSHBP RETIREE SEPT 2025 NJSHBP ACTIVE	Open Open	\$125,411.37 \$243,875.98	\$0.00 \$0.00		
Vendor Total:				\$369,287.35			
03086 25-02387	09/09/25	NJ STATE ASSN CHIEFS OF POL* COMMAND & LEADERSHIP ACADEMY	Open	\$1,400.00	\$0.00		
03162 25-02203	08/13/25	RUTGERS UNIVERSITY - OFFICE OF MUNC CLERK REVIEW 9/24,27 10/1	Open	\$653.00	\$0.00		
03290 25-02343	09/03/25	PARKWAY VETERINARY HOSPITAL Rabies Specimen Preparation	Open	\$180.00	\$0.00		
03293 25-02406 25-02407	09/09/25 09/09/25	BLAINE PAYNTER MEDICAL CLAIMS VISION REIMBURSEMENT	Open Open	\$139.08 \$520.00	\$0.00 \$0.00		
Vendor Total:				\$659.08			
03305 25-02356	09/05/25	PEDRONI FUEL* NO LEAD GAS/DPW	Open	\$580.27	\$0.00		
03449 25-01099	04/28/25	EUROFINS ENVIRONMENT TESTING 2025 SEASONAL POOL CONTRACT	Open	\$215.00	\$0.00		B
03518 25-02362	09/05/25	RIGGINS, INC.* OFF HIGHWAY DIESEL/DPW/8.27.25	Open	\$637.36	\$0.00		
03537 25-02073	07/28/25	RUTGERS, THE STATE UNIVERSITY* HR- ONLINE CLASS 10/6- 11/2/25	Open	\$1,500.00	\$0.00		
03611 25-02170	08/12/25	SERVICE TIRE TRUCK CENTERS ~ TIRES/RDS/RECY/DPW	Open	\$5,761.28	\$0.00		
03688		SOUTHERN NJ CHAPTER NIGP*					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
03688		SOUTHERN NJ CHAPTER NIGP*	<i>Account Continued</i>				
25-02338	09/02/25	SJNIGP MEETING 9/17	Open	\$40.00	\$0.00		
03692		SOUTH JERSEY GAS CO*					
25-02416	09/10/25	SOUTH JERSEY GAS 7/22-8/20/25	Open	\$18.44	\$0.00		
03695		SPECIALTY AUTOMOTIVE EQUIP INC*					
25-02194	08/13/25	SAFETY INSPECTION/DPW	Open	\$900.00	\$0.00		
03820		MUNICIPAL UTIL. AUTH ON CALL					
25-02412	09/09/25	REIMBURSEMENT HALF BILL/DPW	Open	\$381.75	\$0.00		
03844		GIACOMO TROMBETTA					
25-02378	09/05/25	MEDICAL REIMBURSEMENT	Open	\$34.00	\$0.00		
03904		LOWE'S HOME CENTER INC*					
25-01742	06/23/25	SUPPLIES/BUILDING/DPW	Open	\$375.38	\$0.00		
03915		TURF EQUIPMENT & SUPPLY CO ~					
25-02379	09/08/25	BLADE WASHER,BELT/DPW	Open	\$286.15	\$0.00		
03935		STAPLES BUSINESS ADVANTAGE*					
25-02077	07/29/25	CHAIRS TAX COLLECTOR'S OFFICE	Open	\$794.94	\$0.00		
03971		VERIZON WIRELESS MDT POLICE					
25-02331	08/29/25	VERIZON POLICE MDTs JULY 2025	Open	\$1,238.23	\$0.00		
03985		VILLAS NAPA AUTO PARTS ~					
25-01849	07/08/25	RDS/SANT/RECY/DPW/SEPT.	Open	\$4,200.70	\$0.00		
04049		SUSAN JACKSON					
25-02374	09/05/25	MEDICARE SUPPLEMENT	Open	\$2,400.00	\$0.00		
04075		BARBER CONSULTING SERVICES LLC					
25-02369	09/05/25	FS endpoint/email domain renew	Open	\$579.89	\$0.00		
04085		CHRISTOPHER WINTER					
25-02417	09/10/25	MEDICAL REIMBURSEMENT	Open	\$277.25	\$0.00		
04097		CINTAS FIRST AID AND SAFETY*					
25-02307	08/27/25	MONTHLY FIRST AID SUPPLIES/DPW	Open	\$63.55	\$0.00		
25-02410	09/09/25	FIRST AID CABINET RESTOCK	Open	\$45.31	\$0.00		
Vendor Total:				\$108.86			
04261		STATE OF NEW JERSEY					
25-02353	09/03/25	1ST QTR 2025 UNEMPLOYMENT	Open	\$18,572.13	\$0.00		
05083		ALLEGRA MARKETING,PRINT & MAIL					
25-02323	08/27/25	CHILDREN'S FUND FLYERS	Open	\$205.00	\$0.00		
5022		INSTITUTE FOR FORENSIC PSYCHO*					
25-02215	08/19/25	PSYCH EVALS - 3 SLEO OFFICERS	Open	\$1,650.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
6063 25-00105	01/13/25	CAPE MINING & RECYCLING, LLC* SUPPLIES FOR ROADS/DPW/JAN	Open	\$35.35	\$0.00		
6071 25-01197	05/12/25	UNITED UNIFORMS LIMITED LIAB* UNIFORMS	Open	\$9,053.00	\$0.00		
6074 25-02293	08/27/25	CAPE ATLANTIC JUNIOR FOOTBALL 2025 OFFICIALS FOR HOME GAMES	Open	\$2,840.00	\$0.00		
7098 25-00026	01/03/25	SHORE VETERINARIAN ANIMAL RES#2025-48 DNE \$64K ANIMAL	Open	\$10,666.00	\$0.00		B
7251 25-02224	08/19/25	REIT LUBRICANTS CO* BULK HRDRAULIC OIL	Open	\$2,351.24	\$0.00		
7618 25-02386	09/09/25	MEGONIGAL ELECTRIC LLC CEILING FAN /DPW	Open	\$825.00	\$0.00		
7749 25-02348	09/03/25	WILLIAM KOCIS 2025 INAUGURATION PER DIEM PAY	Open	\$273.00	\$0.00		
7751 25-00939	04/10/25	HOFFMAN'S EXTERMINATING PEST AGREEMENT-FREEMAN DOUGL	Open	\$78.75	\$0.00		
7772 25-02160	08/12/25	PIONEER ATHLETICS* GAME DAY AEROSOL STRIPER	Open	\$189.30	\$0.00		
7929 25-01391	06/02/25	AMAZON CAPITAL SERVICES, INC ~ SUPPLIES	Open	\$6.99	\$0.00		
25-02164	08/12/25	BATTERY CHARGER, FILTERS	Open	\$309.96	\$0.00		
25-02209	08/14/25	OFFICE SUPPLIES	Open	\$531.26	\$0.00		
25-02235	08/21/25	FUEL TRANSFER PUMP TRK 15	Open	\$344.99	\$0.00		
25-02241	08/22/25	OFFICE SUPPLIES AUGUST 2025	Open	\$443.41	\$0.00		
25-02246	08/22/25	AIR BRAKE REPAIR KIT TRK 43	Open	\$234.50	\$0.00		
25-02276	08/27/25	COURT OFFICE SUPPLIES	Open	\$153.31	\$0.00		
25-02292	08/27/25	COLOR PAPER FOR FLYERS	Open	\$684.56	\$0.00		
25-02320	08/27/25	CARBORATOR REPAIR KIT/DPW	Open	\$50.45	\$0.00		
Vendor Total:				\$2,759.43			
7959 25-02159	08/12/25	ALL PRO TEAM SPORTS CHEER UNIFORMS	Open	\$960.00	\$0.00		
8001 25-02349	09/03/25	KEVIN O'BRIEN 2025 INAUGURATION PER DIEM PAY	Open	\$273.00	\$0.00		
8175 25-02288	08/27/25	INTEGRITY INTERPRETING LLC COURT INTERPRETING 7/2025	Open	\$82.25	\$0.00		
8211 25-02319	08/27/25	CONFIRE FIRE PROT SERV LLC* REPAIRS FISHING CREEK SCHOOL	Open	\$472.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8493 25-02350	09/03/25	SAMUEL GELLURA 2025 INAUGURATION PER DIEM PAY	Open	\$273.00	\$0.00		
8672 25-01168	05/08/25	LOGMEIN INC. GO TO MEETING 4/1-12/31/25	Open	\$19.00	\$0.00		PC1
8721 25-00022	01/03/25	BLANEY, DONOHUE, & WEINBERG PC RES#2025-03 LABOR DNE \$40K	Open	\$1,930.50	\$0.00		B
25-00023	01/03/25	RES#2025-04 PROSECUTOR DNE 40k	Open	\$3,750.00	\$0.00		B
25-00024	01/03/25	RES#2025-04 WWC DNE \$10K	Open	\$833.33	\$0.00		
Vendor Total:				\$6,513.83			
8725 25-02020	07/25/25	W. CAMPBELL SUPPLY CO AC* SUPPLIES/DPW	Open	\$188.59	\$0.00		
25-02316	08/27/25	PARTS /DPW	Open	\$984.39	\$0.00		
Vendor Total:				\$1,172.98			
8735 25-00482	02/13/25	SURENIAN EDWARDS & NOLAN LLC AFF HOUSING RES #2025-15	Open	\$120.00	\$0.00		B
8831 25-02277	08/27/25	SOUTH JERSEY INTERPRETERS LLC SPANISH COURT INTERPRETER	Open	\$262.50	\$0.00		
8848 25-02318	08/27/25	COMFORT NOW LLC REC/BOILER REPAIRS/8.21.25	Open	\$500.15	\$0.00		
8908 25-02415	09/10/25	COMCAST BUISNESS PHONES COMCAST VOICE EDGE #905366178	Open	\$1,314.97	\$0.00		
8961 25-02370	09/05/25	DAVID REMENTER VISION REIMBURSEMENT	Open	\$290.00	\$0.00		
25-02371	09/05/25	VISION REIMBURSEMENT	Open	\$35.00	\$0.00		
25-02372	09/05/25	VISION REIMBURSEMENT	Open	\$320.00	\$0.00		
Vendor Total:				\$645.00			
9026 25-01307	05/23/25	STARR SEPTIC LLC ~ PORTA-POTS CANAL PARK	Open	\$337.50	\$0.00		
25-01697	06/17/25	PORTA-POTS FOR CONCERTS	Open	\$260.00	\$0.00		
25-02366	09/05/25	LUXURY BATHROOMS/DPW	Open	\$948.00	\$0.00		
Vendor Total:				\$1,545.50			
9112 25-02351	09/03/25	THOMAS GIRARD 2025 INAUGURATION PER DIEM PAY	Open	\$273.00	\$0.00		
9169 25-02388	09/09/25	EB EMPLOYEE SOLUTIONS LLC SEPT 2025 DIFF CARD ADMIN	Open	\$3,753.75	\$0.00		
9216 25-00043	01/07/25	ATLANTICARE REGIONAL MEDICAL RES#2024-229 YEAR 1	Open	\$5,000.00	\$0.00		B
9244		KIMBERLY ZEOLI					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
9244		KIMBERLY ZEOLI	<i>Account Continued</i>				
25-02188	08/13/25	TRIO MUSIC FOR FFN 9/12/25	Open	\$1,100.00	\$0.00		
9247		SALVATORE LIPARI					
25-02340	09/03/25	B-533.01 L-95.02	Open	\$9,057.32	\$0.00		
9279		MUNICIPAL EMERGENCY SERVICES					
25-01375	05/30/25	BALLISTIC SWAT VEST	Open	\$4,656.00	\$0.00		
9316		THE BELASCO LAW FIRM LLC					
25-00020	01/03/25	RES#2025-01 DNE \$40k	Open	\$3,333.33	\$0.00		B
25-00021	01/03/25	RES#2025-01 DNE\$150K EXPENSES	Open	\$9,329.90	\$0.00		
		Vendor Total:		\$12,663.23			
9402		MARK BOSETSKI					
25-01465	06/06/25	RETURN OF UNUSED DEV ESCROW	Open	\$500.00	\$0.00		
9423		GLOBAL SOLUTIONS & TRAINING					
25-02225	08/19/25	LE RDS PISTOL APPS 9/3-4/2025	Open	\$500.00	\$0.00		
9445		TWIN ROCKS WATER					
25-02321	08/27/25	25 BOTTLES 5GAL + BOTTLE DEP.	Open	\$369.75	\$0.00		
25-02332	08/29/25	FS Water august 2025	Open	\$89.95	\$0.00		
25-02364	09/05/25	BOCA WATER	Open	\$99.95	\$0.00		
25-02384	09/08/25	WATER - AUGUST '25	Open	\$99.95	\$0.00		
		Vendor Total:		\$659.60			
9452		DEPT. OF LAW & PUBLIC SAFETY					
25-02221	08/19/25	PTC LICENSE - MIGUEL VALENCIA	Open	\$100.00	\$0.00		
9453		CAPITAL ONE TRADE CREDIT					
25-01452	06/06/25	RDS/SIGN/BLD/DPW/JUNE	Open	\$389.14	\$0.00		
25-01883	07/09/25	DPS -SUPPLIES - JULY	Open	\$42.27	\$0.00		
25-02146	08/08/25	FS NNO bins	Open	\$43.17	\$0.00		
25-02414	09/09/25	REC #750758 AUG. ANCO/SUPPLIES	Open	\$408.02	\$0.00		
		Vendor Total:		\$882.60			
9456		CAPE MAY AERIAL ADVERTISING					
25-02330	08/29/25	DRONE SHOW 9/12/25- FFNIGHT	Open	\$2,500.00	\$0.00		
9458		CW SUNRAY ENTERPRISES, LLC					
25-02380	09/08/25	B-152 L- 29 CW SUNRAY ENT	Open	\$718.37	\$0.00		
BLAUE		BLAUER ASSOCIATES INC*					
22-02882	11/17/22	2023 SCPF APPLICATION CONSULT	Open	\$450.00	\$0.00		B
CMCHE005		CMC HERALD					
25-02363	09/05/25	FS mtg ad 08.27.25	Open	\$35.28	\$0.00		
JUSTF005		SHANNON NAGEL					
25-02361	09/05/25	FFN-9/12/25 FACE PAINTER	Open	\$250.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
KIELY005 25-02072	07/28/25	KIELY CIVIL, LLC RETURN OF UNUSED ESCROW	Open	\$9,907.49	\$0.00		
LEWIS005 25-02071	07/28/25	LEWIS TREE SERVICE, INC. RETURN OF UNUSED ESCROW	Open	\$5,793.75	\$0.00		
SMITHS 25-02373	09/05/25	SHEILA D SMITH MEDICARE SUPPLEMENT	Open	\$219.23	\$0.00		
TACPR 25-02256	08/22/25	TAC PRINTING & MARKETING SERV* BUSINESS CARDS	Open	\$177.00	\$0.00		

Total Purchase Orders: 141 Total P.O. Line Items: 0 Total List Amount: \$622,311.85 Total Void Amount: \$0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-305

Title: AUTHORIZING PAYMENT OF VOUCHERS

<u>VENDOR</u>	<u>CHECK #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
LAUREN HIGGINS SUIT	#7450	P.I.O SEPTEMBER 2025	\$1,356.67

TOTAL MANUAL CHECKS:	\$1356.67
TOTAL COMPUTER GENERATED:	\$622,311.85
TOTAL BILL LIST	\$623,668.52

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-306

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

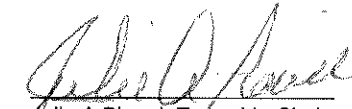
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
152/157	25/29	CW Sunray Enterprises, LLC	Sold Property in June – ACH	\$ 718.37

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-307

Title: **APPROVAL OF CHANGE ORDER #1 WITH LEXIPOL LLC FOR A WELLNESS APPLICATION PROMOTING THE HEALTH AND WELLBEING OF LOWER TOWNSHIP POLICE OFFICERS AND THEIR FAMILIES**

WHEREAS, Lexipol LLC was awarded on June 17, 2024 by Resolution #2024-203 to Lexipol LLC to assist the Lower Township Police Department with Maintaining NJSACOP Accreditation and Provide On-Line Training Modules Annually for all Sworn Lower Township Officers as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate in the amount of \$26,223.92 for 2025; and

WHEREAS, Lexipol LLC has submitted a proposal for a Wellness Application (App) to promote the health and wellbeing of Lower Township First Responders in the amount of \$7,199.10 for 2025; and

WHEREAS, Lexipol LLC Wellness App from Cordico provides Unlimited use to all First Responders and their spouses or significant other which offers self-assessments and well as videos and guides on more than 60 behavioral health topics on this confidential app; and

WHEREAS, Lexipol LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Lexipol LLC has not made any reportable contributions to a political or candidate committee in the Township of Lower officials in the previous one year, and that the contract will prohibit Lexipol LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 5-01-25-240-274

Signature: *Lauren Read*
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO:	LEXIPOL LLC	
	7/1/2025-6/30/2026	\$26,223.92
	Wellness App	
	10/1/2025-9/30/2026	\$7,199.10
	TOTAL:	\$33,425.02

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
WAREHAM			X			
ROY		X	X			
COOMBS			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.

Julie A. Picard
Julie A Picard, Township Clerk

Rec'd 8/11/2025

RS-01803



Invoice

#INVCOR11257337

9/1/2025

Bill To

Lower Township Police Department
405 Breakwater Rd
Cape May NJ 08204
United States

End User

Lower Township Police Department

Terms

Net 30

Due Date

10/1/2025

PO #**Contract Term**

9/1/2025 to 8/31/2026

Description**Qty****Rate****Amount**

Cordico Wellness App

1

\$7,199.10

\$7,199.10

Your invoice includes a 10 % discount.

Subtotal

\$7,199.10

Tax Total (%)

\$0.00

Invoice Total

\$7,199.10

Amount Paid

\$0.00

Amount Due

\$7,199.10

[Click here to submit your accounting inquiry](#)

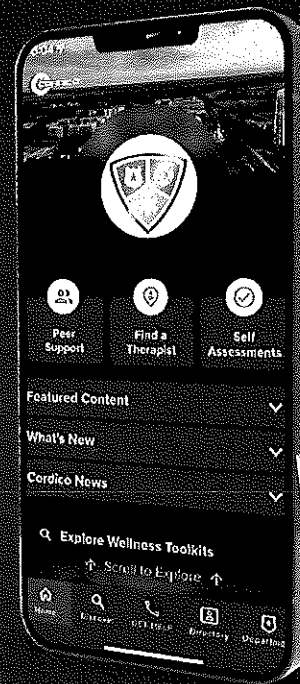
Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at LEXIPOL CUSTOMER PORTAL. If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:
Lexipol LLC
PO Box 676232
Dallas, TX 75267-6232



WELLNESS THAT WORKS

Confidential,
Anonymous Support
for Your Officers



Law enforcement has never been more challenging. Nationwide, officers overwhelmingly report job-related stress has affected their mental health—yet 90% of officers say cultural stigma creates a barrier to getting help for emotional or behavioral issues. Left unaddressed, stress can lead to destructive behaviors and poor decision-making, including excessive use of force.

Cordico's wellness solution addresses these challenges, providing officers and their family members with on-demand access to relevant, trusted and effective wellness resources—without collecting any personal information.

Our law enforcement wellness app offers a complete range of self-assessments as well as continuously updated videos and guides on more than 60 behavioral health topics—all designed specifically to help first responders develop healthy habits, strengthen personal relationships and improve resilience.

When you deploy Cordico in your agency, you will:



Connect your personnel to anonymous assessments & counseling resources



Strengthen your wellness culture & empower your peer support team



Support department retirees & family members (included with agency subscription)



Help officers cope with the effects of critical events & chronic exposure



Go beyond crisis response with physical, mental & lifestyle management resources



Improve officer decision-making, empathy & resiliency, which in turn enhances police/community relations





Trusted, Tailored Behavioral Health Support

Cordico's wellness tools and self-assessments are designed to keep your personnel healthy and effective at work. Created by our clinical and scientific staff experienced in working with first responders, these resources are built for both prevention and treatment.

60+ Wellness Guides

- Substance Abuse
- Burnout
- Grief and Loss
- Family Support
- Financial Fitness
- Healthy Habits
- Posttraumatic Stress
- Suicide Prevention
- Fitness and Nutrition

Anonymous Self-Assessments

- Adult ADHD
- Alcohol Abuse
- Cordico Anger Scale
- Compassion Fatigue
- Posttraumatic Stress
- Resilience
- Cordico Sleep Test
- Perceived Stress
- Well-Being

AVAILABLE FEATURES

- Customized with your agency's badge and department resources
- Apple iOS and Android compatible
- Mobile one-touch calling to peer support
- Therapist finder
- Access to accredited wellness courses through Lexipol's PoliceOne Academy

LEADERSHIP & WELLNESS WITH JOCKO WILLINK & LEIF BABIN

Lexipol is excited to partner with Echelon Front to provide an exclusive video series demonstrating how to use world-class leadership principles to build and sustain your agency's culture of wellness. Available only through the Cordico app!



Put Your Agency at the Forefront of Wellness



"Cordico is connecting officers to innovative mental and behavioral health tools. Cordico's wellness app helps me take care of my officers. It will save lives."

Police Chief Neil H. Gang
Pinole (CA) Police Department
Chair, California Police Chiefs
Association Wellness Committee



"If you do one thing for your agency this year, get this app. It will show that employee wellness is a priority, you truly care, and you want to make the best tools and resources accessible to your officers 24/7."

Kimberly A. Miller, Ph.D.
Police Psychologist, Consultant, Coach & Trainer
National Sheriffs' Association Member &
Seminar Presenter



A Cost-Effective Solution to First Responder Wellness

Law enforcement officers, firefighters, dispatchers and other public safety personnel are tasked with handling the most high-risk, urgent and dangerous events in our communities. They respond routinely to incidents most people never experience firsthand—suicides, murders, accidents, natural disasters, violence committed against children, sexual offenses, violent individuals, noncompliant suspects, people in the throes of crisis. The job carries the constant potential for injury and risk to safety and security.

Public safety and local government leaders and elected officials have a great opportunity to support the wellness of the first responders we trust to provide the most urgent, critical and high-stakes service to the community. The key lies in delivering confidential, immediately accessible resources that are customized for the issues first responders face.

Fortunately, doing just that is not only possible, it's surprisingly cost-effective.

First Responder Wellness Challenges

First responders pay a price for their dedication to their profession. They experience high rates of suicidal ideation, post-traumatic stress and depression; in nationwide surveys, firefighters and officers overwhelmingly report stress on the job has impacted their mental health.^{1,2,3} The effects are physical, too; 70% of firefighters are obese or overweight; 40% of police officers are obese and 80% are overweight.^{4,5} Complications from shift work compound the issues: Nearly 40% of firefighters screen positive for sleep disorders,⁶ while fatigued police officers are quicker to fire their weapons and show more implicit bias against Black subjects.⁷

¹Ushery D, Manny D, Stulberger E. (11/20/18). Nearly 1 in 5 cops has considered suicide amid stigma around mental health issues. <https://www.nbcnewyork.com/news/local/i-team-nearly-1-in-5-cops-has-considered-suicide-amid-stigma-around-mental-health-issues/1817436/>

²Wagner E, Bott M, Villarreal M et al. (3/1/18) National data shows firefighters' mental, emotional health not getting enough attention. <https://www.nbcbayarea.com/news/local/national-data-shows-firefighters-mental-emotional-health-not-getting-enough-attention/196910/>

³Substance Abuse and Mental Health Services Administration. (May 2018) First Responders: Behavioral Health Concerns, Emergency Response, and Trauma. <https://www.samhsa.gov/sites/default/files/dtac/supplementalresearchbulletin-firstresponders-may2018.pdf>

⁴Wilkinson ML, Brown AL, Poston WS, et al. (2014) Physician Weight Recommendations for Overweight and Obese Firefighters, United States, 2011–2012. *Preventing Chronic Disease*. 11:140091. <http://dx.doi.org/10.5888/pcd11.140091>

⁵Can SH, Hendy H. (May 2014) Behavioral variables associated with obesity in police officers. *Industrial Health*. 52(3):240–247. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4209580>

⁶Brigham and Women's Hospital. (11/13/14) Sleep disorders found to be highly prevalent in firefighters. *ScienceDaily*. <https://www.sciencedaily.com/releases/2014/11/141113085220.htm>

⁷James L. (9/21/17) The Stability of Implicit Racial Bias in Police Officers. *Police Quarterly*. 21(1):30–52. <https://doi.org/10.1177/1098611117732974>

While many municipalities and counties offer wellness services through an Employee Assistance Program, these are often inadequate for the unique stressors of a public safety career. First responders overwhelmingly report cultural stigmas that create a barrier to most seeking help for emotional and behavioral issues. And when they do seek help, 60% of officers and firefighters say the wellness resources provided to them through Employee Assistance Programs are not helpful.^{1,2}

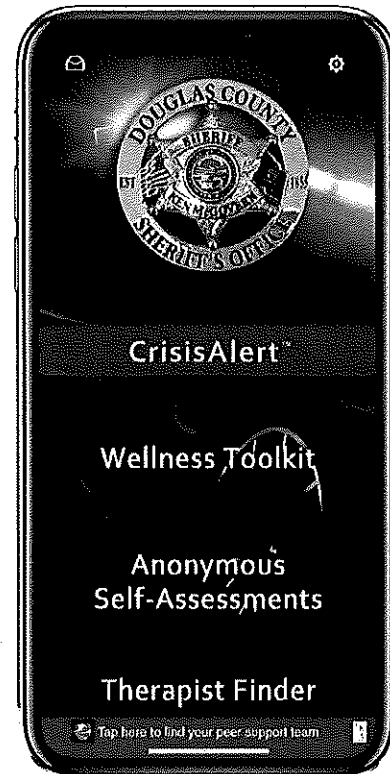
Hidden Costs of First Responder Mental Health Issues

Simply knowing that we are taking good care of our personnel—doing the right thing to support them—is motivation enough for most agency and local government leaders. But there also are strong qualitative reasons to proactively address first responder wellness.

In fact, there are five areas where your agency may be spending large sums of money related to first responder mental health without realizing it:

1. **Overtime costs** that rack up when personnel are out on sick leave or disability as a result of untreated mental health issues
2. **Worker's compensation** costs involving post-traumatic stress syndrome (many states now consider PTSD as presumptive for first responders)
3. **High healthcare costs** as a result of the physical impacts of stress, which can include cardiac issues, diabetes, obesity, substance abuse and sleep issues
4. **Costs associated with personnel complaints, lawsuits and settlements** that may be a result of poor decision-making by personnel suffering from lack of sleep, burnout or compassion fatigue
5. **Turnover costs**—including recruiting, training and equipping new personnel—when first responders choose to leave the agency due to chronic stress or feeling unsupported

As noted above, current support mechanisms for first responders are largely insufficient. Municipalities remain at significant financial risk if relying upon existing support resources.



The Wellness Solution for Public Safety: Cordico

Cordico's mobile wellness app provides a complete range of self-assessments as well as continuously updated videos and guides on more than 60 behavioral health topics. This unique wellness solution meets three critical criteria necessary to overcome the stigma of asking for help and address the cumulative effects of chronic stress on first responders:



Confidential – First responders must have trust that they can access resources in a completely confidential manner that will not have an impact on their careers. Cordico's apps work through a generic link and generic password. There is no personal data tied to app (although we can provide aggregate data to help

leaders judge overall use or identify trends in resource usage).



Customized – Resources provided to first responders must reflect the realities of their jobs. Cordico's assessments, articles and videos are developed by first responder psychologists and are specifically tailored for public safety personnel. We also help agencies tailor their apps with agency-specific content or training and links to local resources.



Accessible – Public safety is a 24/7 business; first responders must be able to access resources quickly, easily and at any time of day. By delivering our content through an app, we provide one place for personnel to access all the wellness content the agency offers, available 24/7. Options include one-touch access to peer support and chaplains, teletherapy and a therapist finder.



The many benefits of implementing the Cordico app include:

- Demonstrating strong city/county support for the wellness of their first responders
- Providing in-hand, on-demand, easy access to a multitude of high-quality wellness tools and confidential resources specifically for public safety personnel

- Providing easier access to existing support mechanisms (e.g., peer support, therapists and local healthcare resources)
- Increasing utilization of a wide range of wellness support resources to promote a healthier workforce
- Improving recruitment, retention and morale and reducing absenteeism

Implementation of the Cordico apps has been associated with higher rates of utilization of support resources, the development of stronger wellness support options, and strong positive feedback regarding the program at all organizational levels.

Cordico Wellness App Investment

First responder wellness requires an investment, but the costs of the Cordico app are projected to be more than offset by savings in the form of improved employee wellness, lower employee stress, improved morale, decreased absenteeism and increased retention.

The annual subscription covers:

- App build, design, licensing, maintenance, technical support and ongoing updates (iPhone and Android)
- Unlimited use to all personnel employed by the agency
- Unlimited use at no cost to all spouses and significant others of personnel employed by the agency
- Unlimited use at no cost for all department retirees
- Implementation and support for promoting the app to agency personnel, including posters, QR codes for easy phone installation, and a customized PowerPoint presentation for shift briefings or roll call. These resources have resulted in a 90% app installation rate.



Unqualified Support

"If you do one thing for your agency this year, get this app. It will show that employee wellness is a priority, you truly care, and you want to make the best tools and resources accessible to your officers 24/7."



Kimberly A. Miller, Ph.D.

Chair, National Sheriffs' Association,
Psychological Services Committee
Police Psychologist, Consultant,
Coach & Trainer

"The Cordico team provided exceptional customer service and went out of their way to make the development process smooth and fast. The finished product far exceeded my expectations and those of my command staff. We need our emergency responders to be at their peak performance levels, and the Cordico wellness app gives them the tools and resources to do just that."



Captain Eric Dayley

MA District Commander
Idaho State Police District Five

"I was looking for a way to inform our officers about the numerous resources that are available to support their emotional health and well-being. I also wanted to provide them with a roadmap to those resources. The Cordico wellness app is a confidential tool that hosts all of their wellness resources in one location, which allows our officers to have 24/7 access in the palm of their hands."



Lynnette Hall-Lewis, Esq., CWPC

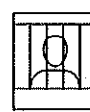
Health Engagement Manager
City of Memphis

"The Cordico app has been a game changer for our fire department. This app puts a wealth of information and—most importantly—personal help at our firefighters' fingertips to keep them mentally healthy."



Fire Chief Kris Concepcion

Vacaville (CA) Fire Department



Ready to put your agency at the forefront of wellness? Request a demo today.

cordico.com/quote

info@cordico.com

844-267-3426

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUON #2025-308

Title: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, there currently exists a vacancy on the Historic Preservation Commission; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
Robert Bitting	Alternate	Class C	September, 2027

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
WAREHAM			X			
ROY		X	X			
COOMBS			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025


Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed _____

Rec'd 8/27/2025 p.

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORMNAME ROBERT BITTINGCITY AND STATE VILLAS, NJYEARS OF RESIDENCY IN TOWNSHIP 64 OCCUPATION CURATOR AT HISTORIC COLD SPRING VILLAGEPlease number in order of preference which ones you wish to be considered for.☐ Cable Television Advisory Board☐ Environmental Commission☒ Historic Preservation Commission☐ Citizen Advisory Board☐ Municipal Utilities Authority☐ Planning Board☐ Recreation Advisory Board☐ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

BACHELORS DEGREE - BUSINESS ADMINISTRATION - MASTERS - RELIGIONTOUR GUIDE - MAC - 1976HISTORIC COLD SPRING VILLAGE - VARIOUS TITLES SINCE 1996 -I'm CURRENTLY CURATOR AND HAVE BEEN FOR THE PAST 3 YEARS -LOCAL HISTORIAN.Date: 8/13/2025 Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-309

Title: APPROVAL FOR THE PROPERTY OWNERS ASSOCIATION OF CAPE MAY BEACH AND HISTORIC TOWN BANK, INC. TO CONDUCT A FLEA MARKET

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13; and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct outdoor flea markets within the confines of the Township if approved by the Township Council; and

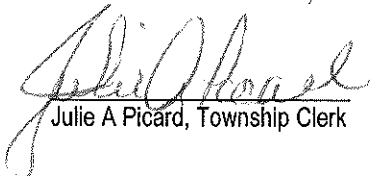
WHEREAS, the Township Council has reviewed the request from The Property Owners Association of Cape May Beach and Historic Town Bank, Inc. to conduct a flea market on October 11, 025 at 201 Clubhouse Drive; and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that approval is hereby granted.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

jpicaard

From: Jennifer Fleck
Sent: Monday, September 8, 2025 8:40 AM
To: jpicaard; kfournier; ABelasco
Subject: FW: External HTB/POA Yard Sale

Follow Up Flag: Follow up
Flag Status: Flagged

Please see email below.

Thanks,

J

From: Byron <byronfrey@gmail.com>
Sent: Friday, September 5, 2025 6:01 PM
To: manager <manager@townshipoflower.org>
Subject: External HTB/POA Yard Sale

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Julie,

Per our conversation, I wanted to provide details of our community yard sale planned for Saturday October 11th.

The Property Owners Association of Cape May Beach and Historic Town Bank, Inc, would like to host a community yard sale on our property located at 201 Clubhouse Drive. We don't need the streets closed as we will host our members to sell items on our property. Time would be 8am to 11am.

If you need any additional information in order to have this discussed and approved, please let me know.

Separately, I was not able to get the check from our treasurer before leaving town on a business trip, I will plan to drop off next week along with a list of vendors from Whale of a Day.

Thanks so much!

Byron

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-310

Title: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, A vacancy exists on the Recreation Advisory Board due to an term expiration; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:


NAME
Bryan Steere

TYPE
Reg Member

TERM EXP
Sept, 2028

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
WAREHAM			X			
ROY		X	X			
COOMBS			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Bryan Steere

CITY AND STATE Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 40 OCCUPATION Business Owner/Realtor

Please number in order of preference which ones you wish to be considered for.

_____ Cable Television Advisory Board
_____ Environmental Commission
_____ Historic Preservation Commission
_____ Citizen Advisory Board

_____ Municipal Utilities Authority
_____ Planning Board
☒ Recreation Advisory Board
_____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I am currently on the MUA board in Lower Township. I have also coached youth baseball, basketball and soccer in Lower Township for the past 6 years.

Date: _____ Signature: Bryan Steere dotloop verified
09/09/25 11:36 AM
EDT
AWA4-YXAT-MRVB-JCE (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____
Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L. 1963, c. 73 (C.47:1A-1 et seq.) and P.L. 2001, c. 404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-312

Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES FOR LINCOLN BOULEVARD AND ARCTIC AVENUE STORM SEWER REPLACEMENT PROJECT SURVEY AND ENGINEERING PHASE (LT-C-069)**

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 and N.J.S.A. 40A:11-5, the Township of Lower is authorized to enter into contracts for "Professional Services" without competitive bidding when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided the attached proposal in the amount of \$78,000.00 for the Lincoln Boulevard and Arctic Avenue Storm Sewer Replacement Project for the Survey and Engineering Phase (LT-C-069) in the amount of \$78,000.00; and

Engineering & Survey Phase	
Survey and Base Mapping	
Design Plans and Specifications	
Public Bidding Procurement	\$78,000.00

WHEREAS, the Township of Lower's Chief Financial Officer has certified the availability of funds in the current budget lines, as evidenced her signature:

Appropriation: Ord #24-03 C-04-55-438-910

Signature: *Lauren Read*
Lauren Read, CFO

WHEREAS, DeBlasio and Associates have completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to a political candidate or committee in the Township of Lower in the previous year, and acknowledging that the award of this contract will prohibit it from making any reportable contributions during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract, without public bidding, is awarded to the DeBlasio and Associates to provide Engineering and Survey Phase for the Lincoln Boulevard Storm Sewer Project in accordance with the terms and conditions of the proposal attached hereto as Exhibit A, for a total price not to exceed \$78,000.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.

Julie A. Picard
Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

September 8, 2025

VIA EMAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Lincoln Boulevard and Arctic Avenue Storm Sewer Replacement Project –
Survey and Engineering Phase
D&A File #: LT-C-069**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering and survey services for the **Lincoln Boulevard and Arctic Avenue Storm Sewer Replacement Project - Survey and Engineering Phase.**

The project area can be seen in the attached August 2025 Project Location Map. The proposed work includes replacing the storm sewer on Lincoln Boulevard from Beach Drive to Adriatic Avenue and on Arctic Avenue from Lincoln Boulevard to Franklin Avenue, temporary trench restoration, and the milling and repaving of the roadway on Arctic Avenue. Our understanding is that the Township's intent is to publicly bid this project in two phases, as depicted in the attached August 2025 Project Location Map. This proposal will include Engineering and Surveying costs for both Phase 1 & Phase 2 of the project.

Based on our analysis, the engineer's estimate of construction cost is \$1,480,000.00.

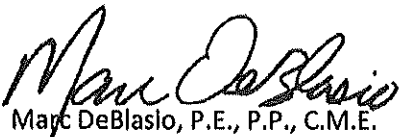
➤ Engineering & Survey Phase Cost:	\$78,000.00
• Survey and Base Mapping	
• Design Plans and Specifications	
• Public Bidding Procurement	
Total Professional Service Fee	\$78,000.00

Enclosed please find one (1) copy of the project location map for your reference. Please note that this proposal does not include any construction phase services. Our office can provide a proposal for these services upon request.

Upon your authorization, we are prepared to begin work immediately on the Township's **Lincoln Boulevard and Arctic Avenue Storm Sewer Replacement Project-Survey and Engineering Phase.**

Should you have any questions or require any additional information, please do not hesitate to contact me or Andrew McTague at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.


Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)
Michael Laffey, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)
Finance (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-313

Title: CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code; and

WHEREAS, according to Section 302, Exterior Property Areas of the Property Maintenance Code, all premises and exterior property shall be maintained in a clean, safe and sanitary condition; and

WHEREAS, the properties listed below contained conditions which violated Section 302 of the Property Maintenance Code; and

WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property Maintenance Code and desires to place a lien on the properties listed below:

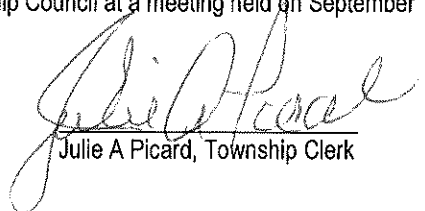
Block	Lot	Name	Property Location	Amount	Admin Fee	Lien Amount
42	7	Moran, Diego & Paola	414 E Jacksonville Ave	\$ 550.00	\$ 500.00	\$ 1,050.00
				TOTAL		\$ 1,050.00

WHEREAS, the Code Enforcement Officer of the Township of Lower has certified the costs incurred to abate such conditions to the Township Council, which has examined the certification and has found it to be correct.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the costs and fees set forth above, incurred by the Township of Lower to abate the unlawful conditions on the properties listed above are charged as a lien against such properties, to be added to and become part of the taxes next to be assessed and levied upon such properties, to bear interest at the same rate as taxes, and to be collected and enforced in the same manner as taxes.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


 Julie A Picard, Township Clerk



Lower Township
Code Enforcement
2600 Bay Shore Road
Villas, NJ 08251

Violation # CVIO-25-00167

Notice of Violation and Order to Correct

#56015958

MORAN, DIEGO & PAOLA
414 E JACKSONVILLE AVE
VILLAS, NJ 08251

☒ Issued to Owner
☐ Issued to Tenant

Re: 414 E JACKSONVILLE AVENUE

Block 42 Lot 7 Qual

PLEASE TAKE NOTICE that as a result of an inspection of the above referenced property conducted by this agency, a violation of Lower Township codes has been found to exist. You are hereby ordered to correct the violations below within the comply date. Your failure to comply with this Notice of Violation and Order to correct shall result in the issuance of a summons in the Lower Township Municipal Court and subject you to fines in the possible amount of \$300.00 for each day the violation exist. Further, your failure to correct the violation may also result in the Township of Lower correcting the violation and imposing the cost of such correction as a lien against your property. If you correct this violation by the compliance date and the violation occurs again within 60 days, you will be issued a summons without another notice of violation as a continuing violation of the Lower Township Property Maintenance Code, which will subject you to additional fines of up to \$500.00 per day for a second offense and up to \$1,000.00 per day for a third offense for each day that the violation continues. Further, it may also result in the Township of Lower correcting the violation and imposing the cost of such correction as a lien against your property.

THIS IS THE ONLY NOTICE YOU WILL RECEIVE.
IF YOU HAVE ANY QUESTIONS PLEASE CONTACT CODE ENFORCEMENT AT 609-886-2624.

Issue Date: 5/13/2025

Violations to be Abated by: 5/26/2025

The following violation(s) were found

Section PM-303.4

Title Weeds

All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches (254mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Summary of infraction

If you have any questions regarding the status or nature of a violation please contact the department at (609)886-2624

A handwritten signature in black ink, appearing to read "William Kelleher".

William Kelleher

Add

Edit

Close

Previous

Next

Detail

Letter

Help

Block: 42

Lot: 7

Qualifier:

RETURNED MAIL

Owner: MORAN, DIEGO & PAOLA

Prop Loc: 414 E JACKSONVILLE AVENUE

Account Id: 00000351

Tax Bill

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Owner Street 1: 414 E JACKSONVILLE AVE

Street 2:

City/St: VILLAS, NJ

Zip: 08251-

Country:

Phone: () -

Email:

Bank Code:

Municipal Lien:

Assignment:

Outside Lien:

Sp Charges:

Auto-Pay:

Bankruptcy:

Bankruptcy Date:

Install. Plan:

APR 2:

Online Payment Restrictions: None

Case Number:

Additional Lot 1: L8

Additional Lot 2:

Property Class: 2

Parcel Key:

Unpaid Interest:

Vendor:

User Msgs: 014

Exclude from Tax Sale:

0

BAYSHORE LANDSCAPING, INC.
319 SUZANNE AVENUE
NORTH CAPE MAY, NJ 08204
609-886-0356
bayshorelandscaping@comcast.net

BILL TO
Lower Township Recreation
Department
Attn: Phyllis
2600 Bayshore Road
Villas, NJ 08251

SHIP TO
EXTRA LAWN CUTTING
REQUEST

INVOICE 25954

DATE 09/03/2025 TERMS 10 Days

DUE DATE 09/13/2025

DESCRIPTION	QTY	RATE	AMOUNT
414 E Jacksonville Ave Villas Clean up lawn areas that were over grown. requested by township	1	550.00	550.00

Please pay by check
Thank you for your Business

SUBTOTAL	550.00
TAX	0.00
TOTAL	550.00
TOTAL DUE	\$550.00

#530

COURT I.D.		PREFIX		COMPLAINT NUMBER		LOWER TOWNSHIP MUNICIPAL COURT 401 Breakwater Road Erma, NJ 08204	
0505		SC		015958			
Complaint							
The State of New Jersey							
(Please Print) VS.							
Defendant's Name: First Initial Last							
DIEGO MORAN							
Address 414 E JACKSONVILLE Villas							
State NJ		Zip Code 08251		Telephone:		Check if cell phone <input type="checkbox"/>	
Birth Date:		Mo. Day Yr.		Sex	Eyes	Weight	Height
Email Address				Ethnicity		Race	
Driver's Lic. No.				State		Exp. Date	
				William Keene			
STATE OF NEW JERSEY COUNTY OF CAPE MAY							
Complaining Witness: 2600 Bayshore Rd Villas, NJ 08251							
of (Identify Dept/Agency Represented) (Badge No.)							
Residing at #0677							
by certification or on oath, says that to the best of his/her knowledge or information and belief, the named defendant on or about the							
Month Day Year Time							
7 8 25							
In LOWER TOWNSHIP County of CAPE MAY NJ							
did commit the following offense:							
High grass + weeds (DESCRIPTION OF OFFENSE)							
In violation of (one charge only) 303.4 (Statute, Regulation or Ordinance Number)							
LOCATION OF OFFENSE		CODE		Describe Location			
OATH: Subscribed and sworn to before me this day of yr				CERTIFICATION: I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.			
Signature of Complaining Witness				OR 7/18/25 (Date)			
Signature of Person Administering Oath				Signature of Complaining Witness			
PROBABLE CAUSE DETERMINATION FOR ISSUANCE OF PROCESS:							
COURT USE ONLY				LAW / CODE ENFORCEMENT USE ONLY			
Probable cause is found for the Issuance of this Complaint-Summons				The complaining witness is a law enforcement officer or a code enforcement officer with territorial and subject matter jurisdiction and a judicial probable cause determination is not required prior to the Issuance of this Complaint-Summons.			
Yes				<input type="checkbox"/>			
No (Signature of Judicial Officer)							
Yes							
No (Signature of Judge)							
YOU ARE HEREBY SUMMONED TO APPEAR BEFORE THIS COURT TO ANSWER THIS COMPLAINT. IF YOU FAIL TO APPEAR ON THE DATE AND AT THE TIME STATED, A FINANCIAL SANCTION MAY BE IMPOSED, A WARRANT MAY BE ISSUED FOR YOUR ARREST, OR BOTH.							
NOTICE TO APPEAR							
<input checked="" type="checkbox"/> COURT APPEARANCE REQUIRED		COURT DATE		Month	Day	Year	Time
				7	29	25	1:00 PM
7/18/25 (Date Summons Issued)				Signature of Person Issuing Summons			
Complaint-Summons							

COMPLAINT

COMPLAINT

SUMMONS

SUMMONS

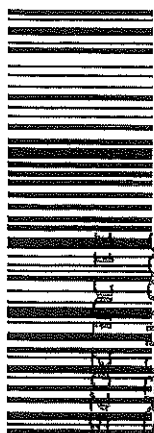
UNC



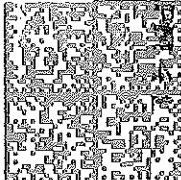
TOWNSHIP OF LOWER
2600 BAYSHORE ROAD
VILLAS, NEW JERSEY 08251

CERTIFIED MAIL

SOUTH JERSEY NJ 080



7005 0390 0001 8836 9528



FP US POSTAGE
\$009.64

First-Class Mail
ZIP 08251

07/09/2025
034A 0061802666

MORAN, DIEGO & PAOLA
414 E JACKSONVILLE AVE
VILLAS NJ, 08251

MIKE

271 DE 1

000000000000

RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD

UNC

BC: 08251130000

*2103-00528-11-35

08251-231314



PLACE STAMPED ENVELOPE TO THE RIGHT
OF THE RETURNED MAIL LABEL
DO NOT ATTEMPT TO RESEAL

SENDER: COMPLETE THIS SECTION

- ☐ Complete items 1, 2, and 3.
- ☐ Print your name and address on the reverse so that we can return the card to you.
- ☐ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

MOF, DIEGO & PAOLA
414 E JACKSONVILLE AVE
LAS VEGAS, NV 89101-08251



9590 9402 8389 3156 7327 62

2. Article Number (Transfer from service label)

7005 0390 0001 8836 9528

COMPLETE THIS SECTION ON DELIVERY

A. Signature ☒ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- | | |
|--|---|
| <input type="checkbox"/> Adult Signature | <input type="checkbox"/> Priority Mail Express® |
| <input type="checkbox"/> Adult Signature Restricted Delivery | <input type="checkbox"/> Registered Mail™ |
| <input type="checkbox"/> Certified Mail® | <input type="checkbox"/> Registered Mail Restricted Delivery |
| <input type="checkbox"/> Certified Mail Restricted Delivery | <input type="checkbox"/> Signature Confirmation™ |
| <input type="checkbox"/> Collect on Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | |
- ed Mail Restricted Delivery \$500

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-314

Title: RESOLUTION RECOGNIZING OCTOBER 6, 2025 AS KNOCK OUT OPIOID ABUSE DAY IN LOWER TOWNSHIP

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS there were 33 suspected overdose deaths in Cape May County in 2023 according to the NJ Office of the Attorney General and 655 of the County's treatment admissions were for heroin/other opiates in 2023 according to the NJ Department of Human Services Division of Mental Health and Addiction Services; and

WHEREAS the Knock Out Opioid Abuse Day campaign is sponsored by the Partnership for a Drug Free New Jersey in cooperation with the Governor's Council for Alcoholism and Drug Abuse and the NJ Department of Human Services Division of Mental Health and Addiction Services to raise awareness of the potential for dependency on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction, shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

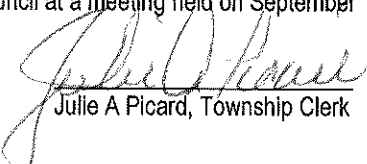
WHEREAS, the Township of Lower Mayor and Council support initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey encourages all residents to utilize the prescription drug drop boxes, located at every Police Department in Cape May County, to dispose of unused and expired medications safely and securely.

BE IT FURTHER RESOLVED that October 6, 2025, be recognized as Knock Out Opioid Abuse Day in the Township of Lower.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-315

Title: APPROVAL FOR RUN THE VINEYARDS OCTOBER 19, 2025 EVENT

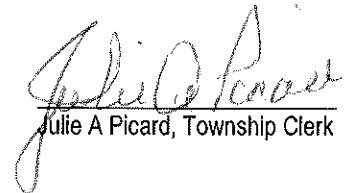
WHEREAS, Good Day for a Run, LLC has requested permission to host an event called "Run the Vineyards – Down the Shore 5K" Sunday, October 19, 2025; and

WHEREAS, Good Day for a Run has provided the Township with a certificate of Liability Insurance and have received approval from the Lower Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-316

Title: APPROVAL FOR BEACH TO BREWERY 10k SEPTEMBER 27, 2025 EVENT

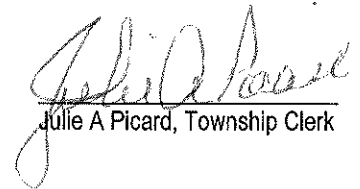
WHEREAS, Cape May Running, LLC has requested permission to host an event called "Beach to Brewery 10Lk " on Saturday, September 27, 2025; and

WHEREAS, Cape May Running, LLC has provided the Township with a certificate of Liability Insurance and has received approval from the Lower Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-317

Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES FOR THE SURVEY AND ENGINEERING PHASE FOR THE DELAWARE BAY BEACH STORMWATER OUTFALL EXTENSION PHASE II (LT-C-070) FOR THE 2023 NJDCA SMALL CITIES GRANT**

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided the attached proposal in the amount of \$24,500.00 for the Survey and Engineering Phase for the Delaware Bay Beach Stormwater Outfall Extension Phase II for the 2023 NJDCA Small Cities Grant (LT-C-070); and

Engineering & Survey Phase

Updated Survey and Base Mapping

Design Plans and Specifications

Public Bidding Procurement

TOTAL: \$ 24,500.00

and the CFO has certified the availability of funds in the following budget lines as evidenced her signature:

Appropriation: C-04-55-438-910

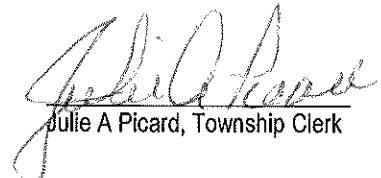
Signature: *Lauren Read*
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a Professional Service Contract without public bidding is awarded to DeBlasio & Associates for the Survey and Engineering for the Delaware Bay Beach Stormwater Outfall Extension Phase II for the 2023 NJDCA Small Cities Grant (LT-C-070) in the amount of \$24,500.00, copy of proposal attached hereto; with the Public Works Superintendent being the sign-off for this Purchase Order.

BE IT FURTHER RESOLVED that this award shall be published in the Township's Official Newspaper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
COOMBS			<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

September 10, 2025

VIA EMAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Delaware Bay Beach Stormwater Outfall Extension – Phase 2 –
Survey and Engineering Phase Services
D&A File #: LT-C-070**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering and survey services for the **Delaware Bay Beach Stormwater Outfall Extension – Phase 2- Survey and Engineering Phase Services.**

It is our understanding that the Township wants to construct (5) five additional outfall extensions in accordance with the NJDEP permits and US Army Corps of Engineers permit. The outfall extensions will allow for the existing storm sewer system to function more efficiently. The outfall extensions included in this proposal are located at the following locations:

1. Shadeland Avenue Outfall
2. Broadway Avenue Outfall
3. Wildwood Avenue Outfall
4. Arbor Avenue Outfall
5. Spruce Avenue Outfall

DeBlasio & Associates, P.C. will be responsible for drafting final construction documents for the five (5) proposed outfall extensions and public bidding services. Furthermore, since the outfall ends are located in tidally influenced areas where surrounding sand shifts over time, DeBlasio & Associates, P.C. will conduct surveys of the outfall ends to ensure the proposed designs in the permit plans remain functional and to confirm that field conditions have not changed.

Our understanding is that this project will be funded by the FY2023 N.J.D.C.A. Small Cities Program Grant received by the Township.

Based on our analysis, the engineer's estimate of construction cost is \$341,200.00.


➤ Engineering & Survey Phase Cost:	\$24,500.00
• Updated Survey and Base Mapping	
• Design Plans and Specifications	
• Public Bidding Procurement	
Total Professional Service Fee	\$24,500.00

Enclosed please find one (1) copy of the project location map for your reference and one (1) copy of the Engineer's Estimate of Construction Cost for your information. Please note that this proposal does not include any construction phase services. Our office can provide a proposal for these services upon request.

Upon your authorization, we are prepared to begin work immediately on the Township's **Delaware Bay Beach Stormwater Outfall Extension Project – Phase 2 - Survey and Engineering Phase Services**.

Should you have any questions or require any additional information, please do not hesitate to contact me or Andrew McTague at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.


Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)
Michael Laffey, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)
Finance (via email)

ENGINEER'S CONSTRUCTION COST ESTIMATE

CLIENT: Township of Lower

DATE: September 8, 2025

PROJECT NAME: Delaware Bay Beach Stormwater Outfall Extension - Phase 2

D&A PROJECT #: LT-C-070

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	BEACH STORMWATER OUTFALL EXTENSION - SHADELAND AVENUE	LUMP SUM	LUMP SUM	0	LUMP SUM	LUMP SUM	\$70,500.00
2	BEACH STORMWATER OUTFALL EXTENSION - BROADWAY AVENUE	LUMP SUM	LUMP SUM	0	LUMP SUM	LUMP SUM	\$70,500.00
3	BEACH STORMWATER OUTFALL EXTENSION - WILDWOOD AVENUE	LUMP SUM	LUMP SUM	0	LUMP SUM	LUMP SUM	\$56,400.00
4	BEACH STORMWATER OUTFALL EXTENSION - ARBOR AVENUE	LUMP SUM	LUMP SUM	0	LUMP SUM	LUMP SUM	\$56,400.00
5	BEACH STORMWATER OUTFALL EXTENSION - SPRUCE AVENUE	LUMP SUM	LUMP SUM	0	LUMP SUM	LUMP SUM	\$56,400.00

TOTAL ESTIMATED CONSTRUCTION COST: \$310,200.00

10% CONTINGENCY: \$31,020.00

TOTAL ESTIMATED CONSTRUCTION COST: \$341,220.00

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

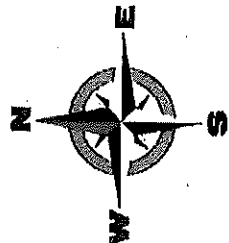
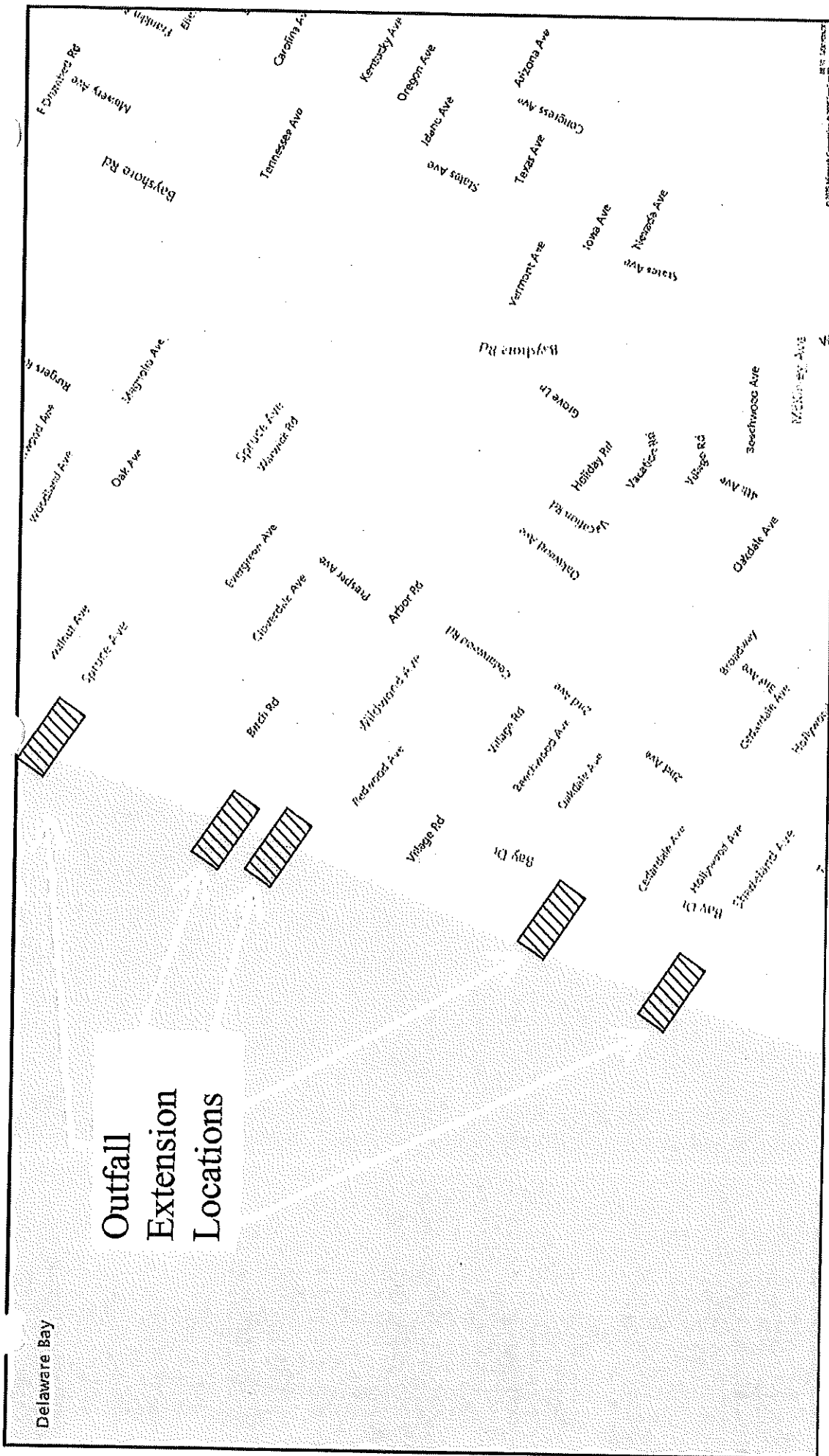
Prepared by:



Marc DeBlasio, P.E., P.P., C.M.E.

9/8/2025

Date



PROJECT LOCATION MAP

Delaware Bay Beach Stormwater Outfall Extension - Phase 2
 Villas, Cape May County, New Jersey
 Date: September 9, 2025

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

© 2025 Delaware Bay Beach Stormwater Outfall Extension - Phase 2

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-318

Title: AUTHORIZATION FOR WAIVER OF FEES FOR RUN THE CREST HALF MARATHON & 10K –
OCTOBER 4, 2025

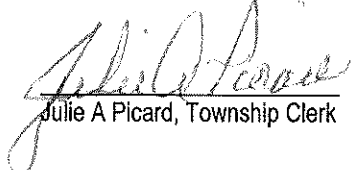
WHEREAS, The Borough of Wildwood Crest, on behalf of the Run the Crest Half Marathon & 10k (JLD Events Management & Timing LLC) has requested the Extra Duty Police Service Contract fees be waived for this event; and

WHEREAS, the Township Council has reviewed their request and deems it appropriate to support this event.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that all permissible Township fees associated with this event be waived.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTON #2025-319

Title: **AMEND RESOLUTION #2025-06; APPOINTMENT OF MUNICIPAL ENGINEER FOR THE YEAR 2025
AS A PROFESSIONAL SERVICE CONTRACT WITHOUT PUBLIC BIDDING**

WHEREAS, Resolution #2025-06 was adopted by Township Council at a meeting held January 2, 2025 to appoint DeBlasio & Associates as the Township Engineers for the year 2025 at the amount of Not To Exceed \$450,000.00; and

WHEREAS, DeBlasio & Associates will be providing proposals for Capital Projects resulting in a request to increase the Not To Exceed Amount by an additional \$ 200,000.00 ; making the new Not To Exceed Amount \$ 650,000.00; and

WHEREAS, the CFO has determined sufficient funds will be available in the budget as follows:

Appropriation: Various Capital Ordinances

CFO Signature: Lauren Read
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned amendment to Resolution #2025-06 in the amount of \$ 200,000.00 is hereby approved, increasing the Not To Exceed amount to \$650,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.

Julie A. Picard
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-320

Title: RESOLUTION AUTHORIZING THE TRANSFER OF A POINT BLANK HI-LITE PERFORMANCE BALLISTIC VEST AND OUTER CARRIER NO LONGER IN USE BY THE LOWER TOWNSHIP POLICE DEPARTMENT TO THE LOGAN TOWNSHIP POLICE DEPARTMENT

WHEREAS, the Lower Township Police Department recently received a request to purchase the Point Blank Hi-Lite Performance Ballistic Vest and Outer Carrier for Officer Gindvilles by Logan Township Police Department; and

WHEREAS, the Lower Township Police Department has received a request from the Logan Township Police Department to purchase a Point Blank Hi-Lite Performance Ballistic Vest and Outer Carrier, formerly assigned to the Lower Township Police Department; and

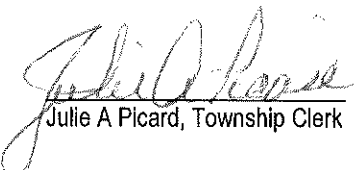
WHEREAS, the requested equipment is intended for use by Officer Gindville of the Logan Township Police Department; and

WHEREAS, Lower Township Police Chief Lewis has reviewed and approved the transfer of said equipment for a prorated amount of \$247.20.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May County, State of New Jersey, that authorization is hereby granted to transfer the aforementioned Point Blank Hi-Lite Performance Ballistic Vest and Outer Carrier to the Logan Township Police Department for the amount of \$247.20.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025


Julie A Picard, Township Clerk

From: Lieutenant John Armbruster <armbruster@lowertownshippolice.com>
Sent: Wednesday, September 10, 2025 9:31 AM
To: Admin <admin@lowertownshippolice.com>
Subject: FW: Request - Ptl. Gindvilles's Ballistic Vest / Outer Carrier

Chief,

Please see below email from Logan Township requesting Gindville's vest.
Purchase date: 6/28/2021
Manufacturer Date: 4/2021
Make/Model: Point Blank Hi-Lite Performance AXIII A
Price: I believe it was \$1,236.00.

From: Bryan Haas <bhaas@loganpdnj.org>
Sent: Tuesday, September 9, 2025 1:43 PM
To: Lieutenant John Armbruster <armbruster@lowertownshippolice.com>
Cc: Joe Flatley <jvflatley@loganpdnj.org>
Subject: Request - Ptl. Gindvilles's Ballistic Vest / Outer Carrier

Good afternoon Lt. Armbruster,

With respect to our upcoming officer hiring, Chief Flatley would like to request the assigned vest/outer carrier system that was previously used by Steven Gindville at Lower Twp Police Department. As you may already understand, the procurement process of a ballistic vest entails a long lead-time. Assuming that this vest has not exceeded it's warranted lifespan, may Steven be allowed to keep this vest as he transitions into our agency?

If this is achievable, please let us know of the vest specifications (purchase date, make/model, & purchase price). With this information, we would be willing to reimburse your agency based on a pro-rated amount with respect to the vest's value. Please respond back at your earliest convenience and reach out with any questions. Thanks for your attention sir.

Regards,

Lt. Bryan Haas #2524

Logan Township Police Department

125 Main Street

Bridgeport, NJ 08014

Office - (856)-467-0061 X:3030

Fax - (856)-467-2614



From: Chief Kevin Lewis
To: [mvtelli](#)
Cc: [Mike Laffey](#); [Christina Lewis](#); [armbruster@lowertownshippolice.com](#); [bhaas@loganpdnj.org](#)
Subject: External Request - Ptl. Gindvilles's Ballistic Vest / Outer Carrier
Date: Thursday, September 11, 2025 3:38:01 PM
Attachments: [image001.png](#)
[image003.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Margaret,

Please see the below email. I have copied LT Haas on this email. Can you please provide the requested information to facilitate this transaction?

Thanks,

Chief Kevin Lewis
Lower Township Police Department
(609)886-1619
Website: www.LowerTownshipPolice.com



CONFIDENTIALITY NOTICE: If you have received this e-mail message in error, please notify the sender by e-mail immediately at the address shown. This e-mail transmission may contain confidential information. This information is intended only for the use of the individual(s) or entity for whom it is intended even if addressed incorrectly. Please delete it from you files if you are not the intended recipient. Thank you for your compliance.

From: Bryan Haas <bhaas@loganpdnj.org>
Sent: Thursday, September 11, 2025 3:29 PM
To: Chief Kevin Lewis <Lewis@lowertownshippolice.com>
Cc: Lieutenant John Armbruster <armbruster@lowertownshippolice.com>; Joe Flatley <jvflatley@loganpdnj.org>
Subject: Re: [EXTERNAL]:Request - Ptl. Gindvilles's Ballistic Vest / Outer Carrier

Chief Lewis,

Perfect, we will move forward with requisitioning the funds based on the figure you supplied. Our CFO will need your township Tax ID # or W-9 to complete this transaction.

As a professional courtesy, would you mind Steve heading your way in the next day or so to take possession of the vest & carrier? If this works, I can let him know and have it be one less thing for him to worry about during his residency move.

Thanks,

Lt. Bryan Haas #2524

Logan Township Police Department

125 Main Street

Bridgeport, NJ 08014

Office - (856)-467-0061 X:3030

Fax - (856)-467-2614

LOGAN TWP.

POLICE



From: Chief Kevin Lewis <Lewis@lowertownshippolice.com>

Sent: Thursday, September 11, 2025 3:12 PM

To: Bryan Haas <bhaas@loganpdnj.org>

Cc: Lieutenant John Armbruster <armbruster@lowertownshippolice.com>

Subject: [EXTERNAL]:Request - Ptl. Gindvilles's Ballistic Vest / Outer Carrier

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you have any questions, please get in touch with your IT Department.

LT Haas,

We are only looking for \$247.20 for the vest and carrier, since there is only nine wearable months left for the ballistic panels. Let me know if you would like to proceed with the transaction.

Chief Kevin Lewis

Lower Township Police Department

(609)886-1619

Website: www.LowerTownshipPolice.com

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-321

Title: A RESOLUTION ACCEPTING A DONATION OF EQUIPMENT FROM THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the Lower Township Municipal Utilities Authority has donated equipment to the Township of Lower which it no longer requires; and

WHEREAS, the Township Council of the Township of Lower finds it to be in the best interest of the Township and its residents to accept this donation; and

WHEREAS, the equipment being donated by the Lower Township Municipal Utilities Authority consists of the following:

- 1) A 2014 Chevrolet Tahoe; and
- 2) A Tow Behind Cement Mixer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the donation of a 2014 Chevrolet Tahoe and a Tow Behind Cement Mixer are formally accepted by the Township, and the Township Council hereby expresses its appreciation and gratitude to the Lower Township Municipal Utilities Authority for its generosity.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 15, 2025.


Julie A Picard, Township Clerk